

Public Document Pack

Date of meeting Monday, 19th September, 2011
Time 7.00 pm
Venue Civic Offices, Merrial Street, Newcastle Under
Lyme, Staffordshire ST5 2AG
Contact Julia Cleary 01782 742227

Overview and Scrutiny Co-ordinating Committee

AGENDA

PART 1- OPEN AGENDA

- 1 Apologies
- 2 Declarations of Interest
- 3 **MINUTES FROM THE PREVIOUS MEETING** (Pages 1 - 2)
To receive the minutes from the meeting of 4 July 2011.
- 4 **Call-In Regarding Proposals for the Redevelopment and Disposal of Knutton Recreation Centre Following the Cabinet Decisions of 15 June 2011** (Pages 3 - 14)
- 5 **Update Regarding Scrutiny Briefs Currently Being Considered** (Pages 15 - 38)
- 6 **Forward Plan for the Period Covering September 2011 to December 2011** (Pages 39 - 64)
- 7 **URGENT BUSINESS**
To consider any business which is urgent within the meaning of section 100(4) of the Local Government Act 1972

Members: Councillors M Clarke (Chairman), I Wilkes (Vice-Chair), D Becket, Boden, J M Cooper, I Gilmore, L Hailstones, Heames, M Olzewski, E Shenton, Snell, J Williams and G Heesom

'Members of the Council: If you identify any personal training / development requirements from the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Committee Clerk at the close of the meeting'

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

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*Printed for information

OVERVIEW AND SCRUTINY CO-ORDINATING COMMITTEE

4 July 2011

Present:- Councillor Clarke in the Chair

Councillors Becket, Boden, Clarke M, Cooper, Gilmore, Mrs Hailstones, Mrs Heames, Olszewski, Wilkes and Williams

Apologies for absence were received from Councillor Mrs. Shenton and Councillor Snell

144. * **MINUTES OF THE LAST MEETING (15/3/11)**

Resolved:- The minutes of the previous meeting held on 15 March 2011 be approved as a true and correct record of the proceedings.

145. * **OVERVIEW AND SCRUTINY CO-ORDINATING COMMITTEE ROLE AND FUNCTION**

The role and function and terms of reference of the Committee was discussed. It was understood that scrutiny had improved over time but could do better as outlined in the peer review. Some scrutiny work had been very useful such as the Waste Recycling Task and Finish work. It was clear that communication between the Cabinet and Chair could be improved and there was a need to focus on proactive consideration of issues. Scrutiny Committees need to use the Forward Plan to act as a critical friend to Cabinet. It was felt that the thematic organisation was preferable and that Health Scrutiny was important, but what was key was to prioritise outcomes for the public.

Resolved:- That the information be received.

146. * **ACTIVITIES OF THE OVERVIEW AND SCRUTINY COMMITTEES AND THE HEALTH SCRUTINY SUB-COMMITTEE**

The Committee received verbal updates from the Chairs of the Overview and Scrutiny Committees and the Health Scrutiny Sub-committee.

Resolved:- That the information be received.

147. * **NEWCASTLE-UNDER-LYME BOROUGH COUNCIL SCRUTINY PEER REVIEW**

The Committee discussed the Scrutiny Peer Review and gave initial responses to the recommendations of the review.

Resolved:- That the Committee's views be noted.

148. * **THE FORWARD PLAN OF KEY DECISIONS – JULY TO OCTOBER 2011**

The Committee received the information and identified the Council's Economic Development Strategy as a key piece of work for the Economic Development and Enterprise Overview and Scrutiny Committee and the Town Centre Public Realm as a possible area of scrutiny. The Chair was asked to discuss the Bateswood Nature Reserve Review with the Cabinet (in particular the issue of consultation) and the Vice Chair was asked to discuss the policies on Affordable Rent and Strategic Tenancy with the Head of Housing Services. It was considered that the High Speed Rail Link was a matter which could be left to a later time.

Resolved:- That the information be received and the identified proposals be examined.

M R CLARKE
Chair

Agenda Item 4

CALL-IN REGARDING PROPOSALS FOR THE REDEVELOPMENT AND DISPOSAL OF KNOTTON RECREATION CENTRE FOLLOWING THE CABINET DECISION OF 15TH JUNE 2011

Submitted by: Elections and Licensing Manager

Portfolio: Regeneration and Planning

Ward(s) affected: All (Property located in the Knutton and Silverdale Ward)

Purpose of the Report

To Consider the decision of Cabinet made at its meeting on 15 June 2011 in relation to the future of Knutton Recreation Centre.

Recommendation

That the Committee review the decision of the Cabinet made on 15 June 2011 in accordance with the call-in procedure as set out in section 1 of this report.

Background

At the meeting of the Cabinet on 15 June 2011 consideration was given to a report seeking formal approval regarding the disposal of Knutton Recreation Centre. A copy of this report is attached at **Appendix A**. Following the decision of the Cabinet, which was in line with the recommendations in the report, a request for a call-in was made to the Chief Executive to review the decision; a copy of the call-in request is attached at **Appendix B**.

1. **Procedure to Be Followed**

Action	By Whom	Time Allocated
Apologies	Chair	
Declarations of Interest and Party Whip	Chair	
Welcome – including explanation of procedure to be followed	Chair	
Explanation of reasons for the call-in and justification for proposal set out on the call-in form	Lead call-in member and any other persons that they wish to involve	15 minutes
Explanation of decision taken and views on alternative proposal	Relevant Cabinet member and officer	15 minutes
Questioning of call-in representatives and decision taken and consideration of any documents that may illustrate the issue under discussion	Overview and Scrutiny Committee Members	Unlimited
Summing up	Lead call-in Member	5 minutes
Summing up	Decision taker	5 minutes
Voting on the proposal on the call-in form	Overview and Scrutiny Committee Members	Unlimited

2. **Options Considered**

- 2.1 Having reviewed the decision the Committee may either choose to reject the call-in and note the original decision or accept the proposal set out in the call in form and refer back to Cabinet with its additional comments to be considered by Cabinet at its next scheduled meeting. Cabinet shall amend the decision or not before adopting the final decision. If the call-in is rejected then the original decision takes effect from the date of this meeting.

3. **Proposal**

That the protocol for Member Call-in be followed as detailed in the Council's constitution.

4. **Earlier Cabinet/Committee Resolutions**

Cabinet Report - Proposals for the Redevelopment and Disposal of Knutton Recreation Centre: 15 June 2011

5. **List of Appendices**

Appendix A: Cabinet Report - Proposals for the Redevelopment and Disposal of Knutton Recreation Centre: 15 June 2011
Appendix B: Call-in Request

15. **Background Papers**

Cabinet Agenda – 15 June 2011

PROPOSALS FOR THE REDEVELOPMENT AND DISPOSAL OF KNUTTON RECREATION CENTRE**Submitted by:** The Executive Director, Regeneration and Development**Portfolio:** Regeneration and Planning**Ward(s) affected:** All (property located in Knutton and Silverdale)**Purpose of the Report**

To seek Members' formal approval for the disposal of Knutton Recreation Centre.

Recommendations

- (a) That officers be authorised to take the necessary steps, in consultation with the relevant Portfolio Holder, to dispose of the Knutton Recreation Centre site for redevelopment as soon as practically possible after the new Jubilee 2 centre is completed.
- (b) That the redevelopment of this site should be primarily housing-led with provision also made for a replacement bowling green and pavilion and the potential for a small convenience store.
- (c) That, in principle, the existing '3G' football pitch should be retained and options for its future local/community-led management arrangements be explored (including the bowling green too), the outcome of which be reported to members.
- (d) That consideration be given to the inclusion of adjoining land in the Council's ownership in order to optimise the prospects of securing a comprehensive redevelopment scheme.
- (e) That officers be authorised to engage suitably-qualified specialist advisors to prepare both marketing particulars for sale of the subject land and a planning brief (reflecting the Council's ambitions for comprehensive redevelopment of the site).

Reasons

To optimise the prospects of regenerating the centre of Knutton, to enable the potential retention of local recreation provision and to secure a capital receipt in line with the business case for the Jubilee 2 project.

1. Background

- 1.1 "Jubilee 2", the new Health and Wellbeing Centre currently under construction in Newcastle Town Centre, will be opened for public use at the start of the Olympic year in January 2012. This new facility will not only replace the ageing Jubilee Swimming Baths and the indoor sports facilities at Knutton Recreation Centre but will also provide the Borough's residents with additional sport and recreational facilities such as a climbing wall.
- 1.2 The new facility in the town centre will render the Jubilee Baths and the Knutton Recreation Centre redundant and it has always been the Council's stated intention that when Jubilee 2 is open, that these two facilities will then be closed and the respective sites disposed of for redevelopment.

- 1.3 The business case for Jubilee 2 is predicated upon the realisation of a capital receipt in line with the Council's Capital Strategy and current capital programme
- 1.4 This report considers proposals for the disposal and redevelopment of the Knutton Recreation Centre site.

2. Issues

- Asset Management Strategy and Capital Strategy
- Planning and urban renewal, including urban design considerations and housing need
- The Knutton retail offer
- Leisure provision in the Knutton area.

2.1 Asset Management and Capital Strategy

The Council's Asset Management Strategy clarifies our strategic approach to property ownership. It states that it will be guided by the clear understanding that property is being held for one (or more) of the following reasons:-

- (a) to meet the Council's statutory obligations;
- (b) to enable the provision of its operational/direct services to the local community;
- (c) to support and achieve the Council's objectives as set out in the Corporate Plan and supporting/related plans (particularly Service and Financial Plans);
- (d) to generate income.

In terms of the Council's approach to 'stock rationalisation' the Strategy notes that the ownership of the properties contained in both our operational and commercial portfolios present not only opportunities but responsibilities and liabilities. Hence it notes that there remains the ongoing need to challenge whether we need to own the property, particularly in view of the management and maintenance responsibilities. The Strategy goes on to explain the approach to disposal of surplus property.

The purpose of the Capital Strategy is to set out how the Council proposes to deploy its capital resources in order to assist it to achieve its corporate and service objectives and it seeks to align with other key strategies and plans (including the Asset Management Strategy). Notably the Jubilee 2 project is listed as one of the key projects requiring capital funding and the current capital programme anticipates the realisation of a capital receipt in the order of £1m.

In accordance with the above strategies the Council has made the decision to close the Recreation Centre once the Jubilee 2 centre opens. The said decision was based upon a strategic assessment of leisure needs and there is no operational need to retain the facility. Consequently the decision to dispose of the property, in principle, is a straightforward one that accords with approved strategies/plans.

2.2 Planning and Urban Renewal

Knutton is part of Renew North Staffordshire's Area of Major Intervention (AMI) for Housing Market Renewal. As such, a programme of public realm works and refurbishments, including the Knutton Heritage Facelift scheme, have taken place in the area. These projects have been carried out in line with the Knutton and Cross Heath Masterplan that was supported by the community following extensive consultation in 2005/06. As part of this

masterplanning a number of public sector owned sites within the heart of Knutton Village were identified as potential development opportunities and the Masterplan put forward proposals for their redevelopment for mixed use purposes and residential. Clearly it would be prudent to scope in adjoining Council-owned land to any Planning Brief and marketing exercise in the interests of securing a comprehensive overall scheme.

In 2008, Renew commissioned consultants DTZ to produce an options appraisal for strengthening the centre of Knutton village through a combination of new development, including housing, retail and leisure provision, stronger urban design and investment in environmental improvements.

The DTZ strategy recommended a number of improvements and investments in Knutton Village, some of which have been implemented (such as the environmental improvements to strategic gateways). Whilst some aspects of the strategy were evidently undeliverable, because of the significant reduction of public funding (particularly with the demise of the Renew programme), the broad thrust of it has been used as a basis to inform the proposals for the Recreation Centre site and adjacent Council-owned land.

2.3. Retail Provision

The DTZ report recommended that the recreation centre site, together with adjoining council-owned land, is redeveloped for housing, a replacement bowling green and pavilion, a small public seating area beside the High Street and a small convenience store and car park to meet the needs of local shoppers.

The report notes that retail provision in Knutton High Street could be improved. The addition of a small convenience store would undoubtedly improve this level of provision. On the other hand it has the potential to cause an adverse effect upon existing local shops (unless additional trade is attracted to the High Street by the establishment of a greater critical mass of retail provision).

Clearly, as land owners of the Recreation Centre site, the Council is in a position to influence such provision as part of any disposal. Consequently it may be prudent to advertise the property in due course indicating a potential for such a store with a view to prospective purchasers/developers providing market intelligence; you could make a final decision on this element at that time.

2.4. Leisure Provision Serving the Knutton Community

Members will be aware that in considering the business case for proceeding with the Jubilee 2 scheme the closure of both the Knutton Recreation Centre and existing Jubilee Baths was agreed. In reviewing the potential local impact of the former members were cognisant of the then emergent provision of new facilities at both the Newcastle College scheme (Gordon Banks Sports Centre) and the Community Fire Station on Knutton Lane. Additionally the Council has directed S.106 funds to secure the significant improvement of The Wammy to incorporate new formal recreation provision in the form of both playing pitches and more general play facilities.

Nevertheless local members wished to see the retention (or relocation) of the existing bowling green on site and for the existing 3G football pitch to be retained. Subject to funding, there may be merit in the provision of a modest pavilion alongside the bowling green (providing showers and changing facilities) for club members.

In terms of background the Knutton Recreation Centre was established in 1990 when the former Knutton High School was converted to provide the following range of sports facilities:

- Sports Hall (limited height)
- Studio
- Castle Gym
- Outdoor bowls green
- Astro turf Pitch (opened October 2005 with a £174,000 grant from the Football Foundation)
- Outdoor tarmac surfaced tennis/netball courts (disused since 2005 due to poor condition and apparent lack of demand given the availability of the extensive tennis facilities at Westlands)

However the layout of the facility is awkward and does not conform to current design guides, for example access to the sports hall and gym are through the changing rooms and the sports hall does not allow for some sports to be played competitively (because of its overall dimensions).

There are also a number of offices and a meeting room which are currently used for storage, rather than any form of recreational activity. These were previously occupied by the Council's Neighbourhood Management Pathfinder Team and by the Neighbourhood Police Unit; these operational requirements no longer exist in respect of this building.

The centre attracted 64,741 users in 2010/11 which was down significantly on 2009/10 (82,000). This is across all areas and due to the following factors:

- The provision of new facilities, in particular the Gordon Banks Sports Centre, Newcastle High School, Keele University and now the new 3G pitch at Chesterton High School.
- Recognition that the facility will close when Jubilee 2 opens.

Officers began to talk to user groups in April 2011 as part of the exit strategy for the centre and some groups have already taken the initiative to find themselves alternative accommodation. The Parkinson's group, for example, have moved to a local church hall and some of the football teams have moved to the Gordon Banks Sports Centre.

Current Activity Levels

The Sports Hall has three regular bookings for badminton, one for five-a side. It is also booked for 'Zumba', kick boxing and for one session a week by a special school. In addition the centre offers trampoline, circuits and is hired every day on a pay and play basis for badminton and five-a-side.

The Studio is hired every day by keep fit instructors who offer various classes in addition to those provided by the centre.

The Castle Gym has 1,027 direct debit members that are spread across the Borough, with approximately a quarter coming from the Knutton and Cross Heath wards. The table below details all members at the Centre

Ward	Customer Count	%
Newchapel Ward	1	0.10%
Ravenscliffe Ward	1	0.10%
Kidsgrove Ward	3	0.29%
Keele Ward	5	0.49%
Town Ward	8	0.78%
Butt Lane Ward	8	0.78%
Loggerheads and Whitmore Ward	12	1.17%
Talke Ward	12	1.17%
Westlands Ward	13	1.27%
Clayton Ward	16	1.56%
Seabridge Ward	17	1.66%
Madeley Ward	26	2.53%
Porthill Ward	30	2.92%
Thistleberry Ward	34	3.31%
May Bank Ward	45	4.38%
Holditch Ward	62	6.04%
Wolstanton Ward	64	6.23%
Chesterton Ward	69	6.72%
Bradwell Ward	73	7.11%
Silverdale and Parkside Ward	86	8.39%
Audley and Bignall End Ward	89	8.67%
Halmerend Ward	101	9.83%
Cross Heath Ward	117	11.39%
Knutton and Silverdale Ward	135	13.15%
Total	1027	100%

In addition 3,982 'pay and play' visits were made to the gym in 2010/11 and a similar number is projected for 2011/12.

The Outdoor Bowls Green is well used by the local club who play in four different leagues during the summer. Pay and play use of the green is minimal (14 hires in 2010/11).

The Astroturf Pitch has the potential to be used for 78 hours per week. Regular bookings account for use 23 hours a week as follows:

Council CRS and Football Development	8 hours
Audley Football Club	8 hours
Three other football clubs	4 hours
Two local businesses	2 hours
Youth Club	1 hour

In addition it is booked every day for casual use (typically this will amount to 30 hours per week).

High Level Exit Strategy

Sports hall users will be directed towards the local schools and community centres, whilst some may choose to access the new Gordon Banks Centre at Newcastle College (during the public access times). The trampolines will be transferred to Kidsgrove Sports Centre along with the classes, but as an alternative Chesterton High School also offer trampoline classes. Furthermore a new 3-court sports hall will be available from January 2012 at

Chesterton (London Road). Other existing sports halls within reasonable proximity of Knutton exist at Keele University and Clayton Road.

The Studio usage will be accommodated within an enhanced studio programme at Jubilee 2. Also local residents may choose to make use of facilities at the Gordon Banks Sports Centre or the new Community Fire Station.

The Outdoor Bowls Green could remain in situ (or be relocated if preferable), but the arrangements for any pavilion building would need to be confirmed based upon funding and long term needs.

The Astroturf Pitch usage could be signposted to a similar facility at locations including Kidsgrove Sports Centre, Gordon Banks Sports Centre, Chesterton High School, Newcastle Community High School and Keele University. Should the pitch stay in situ, it could be operated by the Council's Football Development staff (on a break-even basis) or leased to a local football club with permission to sub let.

3. **Options Considered**

The key options for consideration are:

- (a) Do nothing – this is not an option once the building becomes operationally redundant.
- (b) To dispose of the Knutton Recreation Centre site in isolation without any restrictions.
- (c) To dispose of the Knutton Recreation Centre site as part of a comprehensive treatment of the surrounding area and including the retention of the Bowling Green and 3G pitch (with 'local management').

Should the latter option be pursued then members are invited to consider:

- The inclusion (or not) of a small convenience store as part of the redevelopment proposals,
- The role and specification of the proposed replacement bowling green pavilion,
- The possibility of future community-led management arrangements for both the bowling green and 3G pitch and
- The inclusion of adjacent Borough Council-owned land in the scope of any Planning Brief and marketing exercise in order to secure a comprehensive solution for the overall benefit of the area.

4. **Proposal**

Option (c) is preferred because it strikes a balance between the simple realisation of a capital receipt with the longer term improvement and sustainability of the Knutton village community. Additionally Members are recommended to agree to the four additional matters listed above.

5. **Outcomes Linked to Sustainable Community Strategy Corporate Priorities**

- 5.1 Proposals for the redevelopment of this site fall within the Council's priority of 'Creating a Borough of Opportunity'. It will also have implications for the Council's policies on the environment and sustainability.

6. **Legal and Statutory Implications**

- 6.1 The Council is not under any statutory duty to act but is under a duty to seek 'best

consideration' when disposing of any land.

7. **Equality Impact Assessment**

- 7.1 No discernable differential impact has been identified by the possible disposal of this site. There will be a requirement that 25% of any housing built on the site shall be 'affordable'.

8. **Financial and resource implications**

- 8.1 A capital receipt from the sale of the Knutton Recreation Centre is expected to realise around £1million, including covering the restrictions that the County Council retain over the site. This requirement formed part of the initial business case for Jubilee 2, which was agreed before the construction contract was tendered.
- 8.2 The revenue funding from Knutton Recreation Centre (along with that from the existing Jubilee Pool) is required to operate Jubilee 2. The net cost (excluding central recharges) for Knutton for 2011/12 is £131,270. The net cost for Jubilee Pool for 2011/12 is £255, 410 (£386,680). The net cost (full year) for Jubilee 2 is £363,808.
- 8.3 There is no revenue finance to operate Knutton Recreation Centre, once Jubilee 2 opens.
- 8.4 There is a claw back clause associated with the 'Football Foundation' grant for the Astro turf (3G) pitch (on a sliding scale over 21 years). If the pitch was to be removed this currently stands at around £90,000 and therefore your officers have assumed that it should remain in order to improve the viability of any redevelopment scheme. The two key issues that will inform members' decision about retention or removal of the pitch will be: (a) the appetite of local community groups to take responsibility for the long term maintenance and management of the facility and; (b) any prospective developer's view in this regard.
- 8.5 There would be a cost to commissioning the preparation of any site-specific brief and marketing particulars; these costs would be met from any subsequent capital receipt.
- 8.6 Clearly there would be capital costs arising from any decommissioning / demolition works as well as for the establishment of any interim use. There may also be interim costs arising from holding the redundant asset. All such details would be the subject of a later report, once the Planning Brief and marketing particulars have been prepared.

9. **Major Risks**

- 9.1 The key risk is the uncertain level of demand for the redevelopment of the site. This will have three main consequences – a delay in providing the Council with a capital receipt; a delay in delivering regeneration in the centre of Knutton and; the potentially damaging effect on local morale of prolonged land vacancy.

10. **Key Decision Information**

- 10.1 This proposal has the potential to generate a significant capital receipt for the council to support the execution of the Council's Capital programme.

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BOROUGH COUNCIL



CALL-IN REQUEST FORM

Decision reference/minute no.	
Date of publication of decision:	21/6/11
Decision taken by:	THE CABINET
This form must be returned to the Chief Executive within 7 working days of the decision being published with at least 5 signatures	
Decision Called in: PROPOSALS FOR THE DEVELOPMENT AND DISPOSAL OF KNUTTON RECREATION CENTRE	
A call-in should satisfy one or more of the following criteria	
Which of the following criteria supports the call-in of this decision? (please tick)	
<input type="checkbox"/>	The decision may be contrary to the budget or policy framework set by the council and the Monitoring Officer has advised accordingly
<input type="checkbox"/>	The decision is inconsistent with another Council Policy
<input type="checkbox"/>	The decision is inconsistent with a previous Overview and Scrutiny recommendation, which has been accepted by the council or the Cabinet
<input type="checkbox"/>	The decision maker has not taken into account relevant considerations and this can be demonstrated by reference to the documents supporting the decision
<input type="checkbox"/>	The decision maker has failed to consult relevant people or bodies in contravention of defined Council Policies or procedures
<input checked="" type="checkbox"/>	The decision has or will demonstrate a significant adverse public reaction
<input checked="" type="checkbox"/>	The decision gives rise to significant legal, financial or propriety issues

Please explain how the relevant criteria above are met by this call in:

- 1) THE LOCAL RESIDENTS ARE UNHAPPY WITH A DECISION TO REMOVE THE REC CENTRE WITHOUT CONSULTATION, FOLLOWING REVIEWS DEMISE, THE REGENERATION PROGRAMME FOR KNOTTON IS IN DOUBT.
- 2) THE REVENUE BUDGETS CONTRARY TO THE REPORT, ARE NOT NEEDED FOR RUNNING JUBILEE 2

Suggested proposal you would like to be voted on at the call-in meeting
(this should be an evidence-based proposal and you should provide evidence to support the proposal)

Members requesting call-in of the decision:

	Name	Signature	Date
1.	G. C. SNELL	<i>G. C. Snell</i>	15/6/11
2.	E. R. BODEN	<i>E. R. Boden</i>	15/6/11
3.	ANN BEECH	<i>Ann Beach</i>	15/6/11
4.	JOHN AYLER	<i>John Ayler</i>	15/6/11
5.	W. A. SINNOTT	<i>W. A. Sinnott</i>	15/6/11
6.			

THIS PART OF THE FORM IS TO BE COMPLETED BY THE CHIEF EXECUTIVE OR HIS/HER REPRESENTATIVE

Date and time form received:	15 th June 2011 18:30
Form processed by (name):	
Date of publication of decision:	
Was the Call-in request received within 7 working days of publication?	YES/NO If no reject and inform relevant parties
Are there at least 5 appropriate Member's signatures on the call-in notice?	YES/NO If no reject and inform relevant parties
Which Overview and Scrutiny Committee will this call-in be referred to?	

Signature of Chair / Vice-Chair of relevant Overview and Scrutiny Committee		Date:
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The appropriate decision making body, Members requesting call-in, the Monitoring Officer and the Committee Services Officer need to be informed of receipt of call-in form

UPDATE REGARDING SCRUTINY BRIEFS CURRENTLY BEING CONSIDERED

Submitted by: Elections and Licensing Manager

Portfolio: All Portfolios

Ward(s) affected: None Specific

Purpose of the Report

To provide feedback to the Co-ordinating Committee on the work being undertaken or planned by the various Overview and Scrutiny Committees and the Health Scrutiny Committee.

Recommendations

- (a) That the Report be noted.
- (b) That the Scrutiny Briefs be agreed.
- (c) That any comments regarding the scrutiny briefs or work currently being undertaken be fed back to the individual Committees.

Reasons

The Co-ordinating Committee has the role of overseeing all scrutiny activity to ensure that progress is being made, recommendations followed up, duplication of activity avoided and a balanced workload achieved.

1. **Background**

- 1.1 Attached at **Appendix A** is a schedule detailing the current work programmes and actions of each scrutiny committee.

2. **Options Considered**

- 2.1 That the draft scrutiny briefs be agreed by the Co-ordinating Committee and any comments fed back to the individual scrutiny committees.

3. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

- creating a cleaner, safer and sustainable Borough
- creating a Borough of opportunity
- creating a healthy and active community
- transforming our Council to achieve excellence

4. **Legal and Statutory Implications**

None have been identified

5. **Equality Impact Assessment**

No adverse impact has been identified

6. **Financial and Resource Implications**

None identified at present

7. **Major Risks**

None identified at present

8. **Sustainability and Climate Change Implications**

None identified at present

9. **List of Appendices**

Appendix A - Schedule of work and actions

Appendix B - Review of Grants and Third Sector Commissioning Framework

Appendix C - Locality Action Partnerships

Appendix D - Crime and Disorder Reduction Partnership

Appendix E - Economic Development Strategy

Appendix F - Enterprise Zone in North Staffordshire

Appendix G - Broadband Provision

Appendix H - High Speed 2

Appendix I - Community Infrastructure Levy

Appendix J - Fit For the Future

ACTIVE AND COHESIVE OVERVIEW AND SCRUTINY COMMITTEE

Title	Action	Method of Scrutiny and Way Forward
Review of Grants and the Third Sector Commissioning Framework Appendix B	The final report in relation to this was agreed by Cabinet on 7 September 2011.	Review has already been completed, so role of the Active and Cohesive Overview and Scrutiny Committee will be to receive regular updates from Officers regarding the implementation of the recommendations and to scrutinise the outcomes triggered by the changes. Recommendations made by the Committee at its meeting on 22 August 2011 were included in the Cabinet Report that was considered at its meeting on 7 September 2011.
Locality Action Partnerships Appendix C	The final report in relation to this was agreed by Cabinet on 7 September 2011 An action plan will be produced detailing how and when the recommendations will be implemented.	Updates to the Active and Cohesive Communities Overview and Scrutiny Committee – review has taken place and the Committee is a key part of overseeing delivery of the recommendations and ensuring that stated deadlines are met and benefits realised.

CLEANER, GREENER AND SAFER COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

Title	Action	Method of Scrutiny and Way Forward
Crime and Disorder Reduction Partnership Appendix D	Due to the many different elements that joined together to inform the CDRP no clear way forward was obvious so further information would be required.	A TOTAL alcohol project had recently been carried out by Keele University and it was decided to discuss this project at the next meeting before deciding on how to apply scrutiny to the area(s) covered by the Crime and Disorder Reduction Partnership.
Carbon Management Plan	None at present	To oversee the implementation of the proposals set out in the plan and to make a decision regarding scrutiny and intervention if targets were not met. Regular updates would be received by the committee quarterly.

Volunteers Staffing CCTV Control Room – 3 Month Project	This topic was picked up from the forward plan.	A meeting has been arranged with the Chair, Vice Chair and Officers involved in order that a decision can be made regarding whether or not to bring the topic to the full scrutiny committee.
Primary Authority Scheme	This topic was picked up from the forward plan.	A meeting has been arranged with the Chair, Vice Chair and Officers involved in order that a decision can be made regarding whether or not to bring the topic to the full scrutiny committee.

ECONOMIC DEVELOPMENT AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE

Title	Action	Method of Scrutiny and Way Forward
Preparation of a new Economic Development Strategy for the Borough Appendix E	That an additional meeting of the Committee be arranged to consider the Strategy prior to its submission to Informal Cabinet on 28 September.	Officers to provide an update on the Strategy at each meeting of the Committee. That Scrutiny of the Strategy remain with the Whole Committee.
The Stoke on Trent & Staffordshire Local Enterprise Partnership's proposals for the designation of an Enterprise Zone in North Staffordshire Appendix F	Set aside for consideration at a later date due to recent national decisions.	None at present.
Broadband Provision Appendix G	Group Leaders be approached for nominations.	Small task and finish group (3 members) to be convened to look at the topic in detail.

APPENDIX A

High Speed 2 Limited Appendix H	Group Leaders be approached for nominations.	Small task and finish group (3 members) to be convened to look at the topic in detail.
Proposal to jointly commission a viability assessment for the Community Infrastructure Levy (CIL) with Stoke on Trent City Council Appendix I		Further reports to be brought to the Committee prior to a decision regarding how to proceed.

TRANSFORMATION AND RESOURCES

Title	Action	Method of Scrutiny and Way Forward
The Budget	Committee to meet on 28 September 2011	
Efficiency Savings and Financial Monitoring	Committee to meet on 28 September 2011	
Customer Services (Front Line)	Committee to meet on 28 September 2011	

HEALTH SCRUTINY

Title	Action	Method of Scrutiny and Way Forward
Consultation on Mental Health Services	Committee to meet on 15 September 2011	
Fit For the Future and move of the Accident and Emergency Centre	Committee to meet on 15 September 2011	Scrutiny Brief attached at Appendix J
Review of Major Trauma Services	Committee to meet on 15 September 2011	
Health Indicators in Newcastle under Lyme	Committee to meet on 15 September 2011	
Cardiac Rehabilitation Response to County Council Health Scrutiny Report regarding phase IV Cardiac Rehabilitation	Committee to meet on 15 September 2011	

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Brief for Scrutiny

ACTIVE AND COHESIVE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

<p>Topic to be Scrutinised</p> <p>Review of Grants and Third Sector Commissioning</p>
<p>Questions to be Addressed</p> <ol style="list-style-type: none"> (1) How do the grants and Third Sector Commissioning systems currently work in relation to the Borough Council? (2) Can the existing systems be improved and, if so, how can they be improved? (3) What is the long-term vision of the Borough Council in terms of its relations with the voluntary and community sectors, especially in the light of developments such as localism?
<p>Outcome</p> <ol style="list-style-type: none"> (1) Examine the existing position with regard to grants provided by the Borough Council and also the Third Sector Commissioning Framework. (2) Review how the systems currently work to ensure that value for money is being achieved and the Government's Best Value guidance is being complied with, as well as ensuring that money is reaching those who most need it. (3) To provide a set of recommendations for implementation which seek to make the existing system less complicated, more accountable and better co-ordinated in order to ensure that these systems continue to operate at maximum levels of efficiency and effectiveness.
<p>Background Materials</p> <ol style="list-style-type: none"> (1) Previous reports to NBC Cabinet. (2) Previous reports to the Active & Cohesive Communities Overview & Scrutiny Committee. (3) NBC Grants Review Report (2011) – to be considered by Active & Cohesive Communities Overview & Scrutiny Committee on 22/8/11 and Cabinet on 7/9/11. (4) <i>Best Value: New Draft Statutory Guidance</i> (DCLG, 2011).
<p>Evidence and Witnesses</p> <ol style="list-style-type: none"> (1) Results of the ongoing of grants, as commissioned by the Active and Cohesive Communities Overview and Scrutiny Committee (2011). (2) Elected Members/Grants Assessment Panel. (3) Cabinet Members. (4) Voluntary sector representatives, including CVS. (5) Other major voluntary/third sector partners and commissioned organisations, e.g. CAB. (6) Community representatives/LAP chairs. (7) National representatives and organisations, e.g. NCVO.

<p>Method of Scrutiny</p> <p>(1) Review has already been completed, so role of the Active and Cohesive Overview and Scrutiny Committee is so continue its existing role in terms of scrutiny, but progress the areas contained in this brief where required in terms of liaison with key witnesses and calls for evidence.</p>	
<p>Timetable</p> <p>Start Date: Already started – initially to March 2011 meeting of Active and Cohesive Communities, who commissioned the review.</p> <p>Dates of Meetings: March/June 2011 meetings of above.</p> <p>Draft Report: To August 22 2011 meeting of above, and 7 September meeting of Cabinet.</p> <p>Final Report: Further reports to Active & Cohesive Communities 31 October 2011 and 5 March 2012.</p> <p>Report to Council: 28 March 2012.</p>	
<p>Constraints</p> <p>Review has already started, so recommendations and work already completed, although this will be re-visited by 22 August 2011 Active and Cohesive Communities and amendments/changes made where relevant.</p>	
<p>Members to Undertake the Scrutiny</p> <p>Councillor Mrs Heames Members of Active and Cohesive Communities Overview and Scrutiny Committee</p>	
<p>Support</p> <p>Head of Business Improvement & Partnerships Partnerships Manager Business Improvement Manager Partnerships Officer (Community Development) Business Improvement Officer (Performance & Procurement) Chief Executive</p>	
<p>Newcastle Borough Council Corporate Plan Priority area (s)</p> <ul style="list-style-type: none"> • Creating a cleaner, safer and sustainable Borough. • Creating a Borough of opportunity. • Creating a healthy and active community. • Transforming our Council to achieve excellence. 	
<p>CfPS Objectives:</p> <ul style="list-style-type: none"> • Provides and critical friend challenge to executive policy makers and decision makers. • Enables the voice and concerns of the public to be heard. • Is carried out by independent governors who lead and own the scrutiny role. • Drives improvement in public services. 	
<p>Brief Approved by Overview and Scrutiny Co-ordinating Committee</p> <p>Signed: Date:</p>	

Brief for Scrutiny

ACTIVE AND COHESIVE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

Topic to be Scrutinised
Review of Locality Working (Locality Action Partnerships (LAPs) Review)
Questions to be Addressed
<ol style="list-style-type: none"> (1) What do LAPs do and how are they organised currently? (2) What areas of working undertaken by the LAPs can be done better? (3) What needs to happen to improve the LAPs? (4) Can the LAPs deliver localism or does more need to be done in terms of locality working?
Outcome
<ol style="list-style-type: none"> (1) The further development of the LAPs into bodies which can deliver actions which reflect the identified needs of each locality in the Borough. (2) Improved and enhanced communications for LAPs. (3) A system of locality working which is genuinely local and which reflects all the key elements of each locality to the benefit of that locality.
Background Materials
<ol style="list-style-type: none"> (1) Previous studies by the Active and Cohesive Communities Overview and Scrutiny Committee on locality working (2008). (2) Cabinet report on Locality Working – February 2010. (3) Localism & Decentralisation Bill 2011. (4) Public Sector Reform White Paper (2010). (5) Open Public Services White Paper (2011).
Evidence and Witnesses
<ol style="list-style-type: none"> (1) LAPs Chairs and other local community representatives. (2) Partner organisations, including Staffs CC, FARS, Police and Aspire (3) Third sector representatives. (4) Elected Members.
Method of Scrutiny
<ol style="list-style-type: none"> (1) Updates to the Active and Cohesive Communities Overview and Scrutiny Committee – review has taken place and the Committee is a key part of overseeing delivery of the recommendations coming out of the review, ensuring that stated deadlines are met and benefits realised. (2) To consider representations from key stakeholders (as outlined above) where relevant and where value is added. (3) Input from elected Members.
Timetable
<p>Start Date: 22 August 2011.</p> <p>Dates of Meetings: Updates to meetings of Active & Cohesive Committee in October 2011 and March 2012.</p> <p>Draft Report: 22 August 2011 (initial report, also going to Cabinet on 7 September – so considered by Scrutiny first).</p>

Final Report:	5 March 2012 (final report on the process of change and updates on the development of locality working in light of ongoing legislative change)
Report to Council:	28 March 2012.
Constraints	
(1)	Review has taken place, including detailed activity from key stakeholders – role for scrutiny is not around the review process, rather the implementation of change and the benefits realised from changes to locality working.
(2)	National legislative framework.
Members to Undertake the Scrutiny	
Councillor Mrs Heames Active and Cohesive Communities Overview and Scrutiny Committee	
Support	
Head of Business Improvement & Partnerships Partnerships Manager Partnerships Team Chief Executive	
Newcastle Borough Council Corporate Plan Priority area (s)	
<ul style="list-style-type: none"> • Creating a cleaner, safer and sustainable Borough. • Creating a Borough of opportunity. • Creating a healthy and active community. • Transforming our Council to achieve excellence. 	
CfPS Objectives:	
<ul style="list-style-type: none"> • Provides and critical friend challenge to executive policy makers and decision makers. • Enables the voice and concerns of the public to be heard. • Is carried out by independent governors who lead and own the scrutiny role. • Drives improvement in public services. 	
Brief Approved by Overview and Scrutiny Co-ordinating Committee	
Signed:	
Date:	

Brief for Scrutiny

CLEANER, GREENER AND SAFER COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

<p>Topic to be Scrutinised</p> <p>Crime and Disorder Reduction Partnership</p>
<p>Questions to be Addressed</p> <p>(1) Where is the Partnership now, in terms of effectiveness?</p> <p>(2) Can things be done differently & better, especially in light of resource reductions?</p> <p>(3) What links are there with wider partnerships and partners? Can these be developed in order to produce positive outcomes?</p>
<p>Outcome</p> <p>(1) A safer Borough, free from crime and the fear of crime.</p> <p>(2) A re-constituted CDRP, allied to community safety work which is effective and cost-effective.</p> <p>(3) Reaffirmation of links between key partners in the delivery of positive outcomes for the Borough.</p>
<p>Background Materials</p> <p>(1) Previous audits of community safety in the county as a whole (2008).</p> <p>(2) Police Reform and Social Responsibility Bill.</p> <p>(3) Sustainable Community Strategy.</p> <p>(4) Partnership Plan.</p> <p>(5) Annual Strategic Assessment 2010-11.</p>
<p>Evidence and Witnesses</p> <p>(1) Partner organisations, including responsible authorities.</p> <p>(2) Elected Members – NBC and SCC, including Cabinet Members.</p> <p>(3) Key officers, including Head of Business Improvement and Partnerships, Community Safety Manager and other key officers inside and outside the Borough Council.</p> <p>(4) Peer review (to be defined and arranged).</p> <p>(5) LAPs Chairs.</p>
<p>Method of Scrutiny</p> <p>(1) Task and Finish Group – to oversee any review and change process and consisting of chairs of Cleaner, Greener, Safer Overview and Scrutiny Committee, Active and Cohesive Overview and Scrutiny Committee, as well as members from those committees and also representative from Transformation and Resources Overview and Scrutiny Committee.</p> <p>(2) Consideration of partner evidence and views.</p> <p>(3) Consideration of LAPs views.</p> <p>(4) Consideration of elected Member views and evidence.</p> <p>(5) Input from review panel, made up of representatives from other organisations as part of a peer review process.</p>

Timetable	
Start Date:	September 2011
Dates of Meetings:	TBA
Draft Report:	31 August 2011 (outline report) and follow up reports from T & F Groups thereafter
Final Report:	Presented to 9 November 2011
Report to Council:	14 December 2011
Constraints	
Partner buy-in to the processes and capacity of all bodies to take part in review processes	
Members to Undertake the Scrutiny	
Councillor Williams Councillor Mrs Heames Others to be confirmed	
Support	
Head of Business Improvement & Partnerships Community Safety Manager Chief Executive Community Safety Team	
Newcastle Borough Council Corporate Plan Priority area (s)	
<ul style="list-style-type: none"> • Creating a cleaner, safer and sustainable Borough. • Creating a Borough of opportunity. • Creating a healthy and active community. • Transforming our Council to achieve excellence. 	
CfPS Objectives:	
<ul style="list-style-type: none"> • Provides and critical friend challenge to executive policy makers and decision makers. • Enables the voice and concerns of the public to be heard. • Is carried out by independent governors who lead and own the scrutiny role. • Drives improvement in public services. 	
Brief Approved by Overview and Scrutiny Co-ordinating Committee	
Signed:	
Date:	

Brief for Scrutiny

ECONOMIC DEVELOPMENT AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE

Topic to be Scrutinised
The preparation of a new Economic Development Strategy for the borough 2011-16.
Questions to be Addressed
<ul style="list-style-type: none"> (1) What are the key economic issues facing the Borough? (2) What are the Council's priorities for action? (3) What actions should we be asking our local partners to take the lead in?
Outcome
<ul style="list-style-type: none"> (1) To establish progress to date and the timetable for completing the draft for Cabinet consideration. (2) To consider who we should be consulting with, how, and (to gain maximum benefit) at what stage in the development in the strategy. (3) To consider the likely financial implications on the Council of any recommendations which may be coming forward.
Background Materials
<ul style="list-style-type: none"> (1) Report to Cabinet 27 July 2011
Evidence and Witnesses
<ul style="list-style-type: none"> (1) Portfolio Holder for Regeneration and Planning (2) Officers from the Economic Regeneration team. (3) Possible external experts from partner agencies.
Method of Scrutiny
<ul style="list-style-type: none"> (1) Consideration of draft as soon as possible following presentation to EMT and before Informal Cabinet. (2) Scrutiny Committee's recommendations then reported to Cabinet. (3) Consideration of any representations on the draft from partner organisations and other consultees.
Timetable
<ul style="list-style-type: none"> (1) Partner 'scoping and shaping' groups meeting through July to air initial ideas in the four theme areas, economy, people, infrastructure and marketing. (2) Early draft of Strategy reported to EMT 22 September. (3) Input from Scrutiny Committee – date tbc. (4) Report to Informal Cabinet 28 September. (5) Report to Members' pre-cabinet 5 October. (6) Report to Cabinet 19 October. (7) Wider consultation October and November. (8) Report back to EDE Scrutiny 23 November. (9) Report back to Cabinet on results of consultation and suggested improvements and revisions to the strategy, 8 February 2012.
Constraints
<ul style="list-style-type: none"> (1) Issues of commercial confidentiality in the context of development plans.

<p>(2) Issues of raising unrealistic expectations in a period of financial constraint.</p> <p>(3) Issues of the degree of commitment partner organisations can make to the delivery of ‘their’ aspects of the Strategy (in terms of both resources and timescales)</p>
<p>Members to undertake the scrutiny</p> <p>EDE Scrutiny Committee</p>
<p>Support</p> <p>Relevant Executive Directors Relevant Heads of Service Democratic Services Team</p>
<p>Newcastle Borough Council Corporate Plan Priority area</p> <ul style="list-style-type: none"> • Creating a Borough of opportunity.
<p>CfPS Objectives:</p> <ul style="list-style-type: none"> • Provides and critical friend challenge to executive policy makers and decision makers. • Enables the voice and concerns of the public to be heard. • Is carried out by independent governors who lead and own the scrutiny role. • Drives improvement in public services.
<p>Brief Approved by Overview and Scrutiny Co-ordinating Committee</p> <p>Signed: Date:</p>

Brief for Scrutiny

ECONOMIC DEVELOPMENT AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE

<p>Topic to be Scrutinised</p> <p>The Stoke-on-Trent & Staffordshire Local Enterprise Partnership's proposals for the designation of an Enterprise Zone in North Staffordshire.</p>
<p>Questions to be Addressed</p> <ol style="list-style-type: none"> (1) What is the LEP and how does it work? (2) What is an Enterprise Zone and what are the objectives and the benefits of its designation and what implications does it have for the Council as a local planning authority? (3) What proposals have been forward by the LEP for the designation of an Enterprise Zone in North Staffordshire and why were these sites selected? (4) What happens next?
<p>Outcome</p> <ol style="list-style-type: none"> (1) To establish what the priorities of the LEP are and how the Borough Council can influence them. (2) To consider how the Borough (and North Staffordshire generally) can gain maximum benefit from the Enterprise Zone (should one be designated here). (3) To manage the Zone in such as way as to minimize business displacement i.e. businesses moving a short distance within the area to gain the benefits of EZ status to no net advantage to North Staffordshire.
<p>Background Materials</p> <ol style="list-style-type: none"> (1) Report to Cabinet 15 June 2011.
<p>Evidence and Witnesses</p> <ol style="list-style-type: none"> (1) Officers from the Economic Regeneration team. (2) Possible external witnesses from partner agencies/organisations.
<p>Method of Scrutiny</p> <ol style="list-style-type: none"> (1) Economic Development and Enterprise Overview and Scrutiny Committee.
<p>Timetable</p> <ol style="list-style-type: none"> (1) Enterprise Zone submission made to Government (BIS), 30 June 2011. (2) Decision anticipated (could be known by the time of your meeting). (3) Preparation of a 'Local Development Order' to establish what development can be undertaken on the site without the need for planning approval, to be considered by Planning Committee October 2011.
<p>Constraints</p> <ol style="list-style-type: none"> (1) The Government decision itself (whether the EZ submission is successful or not). (2) Approval of the LDO (this may be contentious because of loss of some planning control). (3) Marketing the opportunity for inward investment (potentially an additional cost to the Council).

<p>Members to Undertake the Scrutiny</p> <p>The Economic Development and Enterprise Overview and Scrutiny Committee.</p>
<p>Support</p> <p>Relevant Executive Directors Relevant Heads of Service Democratic Services Team</p>
<p>Newcastle Borough Council Corporate Plan Priority area</p> <ul style="list-style-type: none"> • Creating a Borough of opportunity.
<p>CfPS Objectives:</p> <ul style="list-style-type: none"> • Provides and critical friend challenge to executive policy makers and decision makers. • Enables the voice and concerns of the public to be heard. • Is carried out by independent governors who lead and own the scrutiny role. • Drives improvement in public services.
<p>Brief Approved by Overview and Scrutiny Co-ordinating Committee</p> <p>Signed: Date:</p>

Brief for Scrutiny

ECONOMIC DEVELOPMENT AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE

Topic to be Scrutinised	
Broadband provision	
Questions to be Addressed	
(1)	Is the need for high speed broadband access affecting business development in Newcastle Borough?
(2)	What is the current broadband provision/take-up in the Borough?
(3)	What are the options for improving broadband provision in the Borough?
Outcome	
(1)	To establish whether the need for high speed broadband access is affecting business development in Newcastle Borough.
(2)	To determine the current broadband coverage within the Borough and to what extent existing businesses are using high speed broadband.
(3)	To understand the options available for improving speeds and access to broadband and the cost implications thereof.
Background Materials	
Evidence and Witnesses	
(1)	Local businesses.
(2)	Partner organisations providing business support.
(3)	Local residents.
(4)	Officers from Economic Regeneration, Leisure and Cultural Services and Financial Services teams.
(5)	County Council.
Method of Scrutiny	
(1)	Task and Finish Group – membership consisting of the Chair of Economic Development and Enterprise Overview and Scrutiny Committee and other relevant members, officers and partner organisations.
(2)	Consideration of any evidence presented by local businesses and support organisations.
(3)	Consideration of any evidence presented by local residents.
Timetable	
Start Date:	Date of meeting to be arranged during August or early September.
Dates of Meetings:	to be agreed.
Draft Report.	4 weeks from date of Scrutiny Task and Finish meeting.
Final Report.	6 weeks from date of task and Finish meeting.
Report to Cabinet –	tbc depending on time to collect evidence.
Constraints	

Officer and Member availability/capacity during Sept - Oct.
Members to Undertake the Scrutiny
Councillor M Olszewski Plus others to be agreed
Support
Relevant Executive Directors Relevant Heads of Service Democratic Services Team
Newcastle Borough Council Corporate Plan Priority area (s)
<ul style="list-style-type: none"> • Creating a cleaner, safer and sustainable Borough. • Creating a Borough of opportunity.
CfPS Objectives:
<ul style="list-style-type: none"> • Provides 'critical friend' challenge to executive policy makers and decision makers. • Enables the voice and concerns of the public to be heard. • Is carried out by independent governors who lead and own the scrutiny role. • Drives improvement in public services.
Brief Approved by Overview and Scrutiny Co-ordinating Committee
Signed: Date:

Brief for Scrutiny

Topic to be Scrutinised	
High Speed 2 Ltd's (HS2) proposals insofar as they may affect the Borough, following a now closed consultation on the Government's proposed high speed rail strategy and the recommended route from London to the West Midlands, and the submission by comments by the Borough Council in response to that consultation.	
Questions to be Addressed	
<ol style="list-style-type: none"> (1) What information is available on the HS2 proposals and in particular any proposals north of Birmingham/Lichfield? (2) What further consultation by the Department for Transport is expected to be undertaken, on what and when? (3) What information might the Council require to come to a considered view upon any further proposals and be able to engage more effectively in such a consultation? (4) What is the position of other adjoining Councils with respect to HS2? (5) Are there future opportunities for collaborative working with other Councils with respect to HS2? 	
Outcome	
<ol style="list-style-type: none"> (1) To develop expertise and knowledge in this area prior to any further consultations being undertaken by Department of Transport. (2) To provide support and information for Cabinet Members. 	
Background Materials	
<ol style="list-style-type: none"> (1) Report to Cabinet 20 July 2011 on High Speed 2 consultation. (2) Minute of Cabinet 20 July 2011. (3) Response dated 27 July 2011 of this Council to the above consultation. (4) Material available on HS2 website. 	
Evidence and Witnesses	
<ol style="list-style-type: none"> (1) Officers from Economic Regeneration and Planning Services. (2) Persons with expertise in Transport planning matters. 	
Method of Scrutiny	
<ol style="list-style-type: none"> (1) Task and Finish Group. 	
Timetable	
Start Date:	Date of meeting to be arranged during January 2012 (assuming that the government decide in December 2011 to go ahead with the proposal and they indicate that they are planning to have informal and formal consultations on route and station options north of Birmingham/ Lichfield from mid 2012 onwards).
Dates of Meetings:	To be agreed.
Draft Report.	2 weeks from date of final Scrutiny Task and Finish meeting.
Final Report.	3 weeks from date of final Scrutiny Task and Finish meeting.
Constraints	
Officer and Member availability/capacity.	

Decisions by Government following the recent consultation which closed at end of July 2011.
<p>Members to Undertake the Scrutiny</p> <p>Chair of Economic Development and Enterprise Overview and Scrutiny Committee. Other Members to be selected by the Economic Development and Enterprise Overview and Scrutiny Committee.</p>
<p>Support</p> <p>Relevant Executive Director Relevant Heads of Service Relevant Business Managers Democratic Services Team</p>
<p>Newcastle Borough Council Corporate Plan Priority area(s)</p> <ul style="list-style-type: none"> • Creating a cleaner, safer and sustainable Borough. • Creating a Borough of opportunity. • Creating a healthy and active community.
<p>Brief Approved by Overview and Scrutiny Co-ordinating Committee</p> <p>Signed: Date:</p>

Brief for Scrutiny

Topic to be scrutinised	
Proposal to jointly commission a viability assessment for the Community Infrastructure Levy (CIL) with Stoke-on-Trent City Council.	
Questions to be Addressed	
(1)	Does the council wish to consider commissioning a CIL viability assessment jointly with Stoke-on-Trent City Council?
(2)	What are the implications to the process of developing the CIL if this approach is taken?
Outcome	
(1)	To gain an understanding of the budgetary and timing implications of joint working.
(2)	To establish the Council's position on a joint working approach so that work can begin on commissioning a viability assessment either jointly or as a single authority.
Background Materials	
(1)	Report to Planning Committee 19 July 2011.
(2)	Report to Cabinet 20 July 2011.
(3)	Minutes from Cabinet 20 July 2011.
(4)	Newcastle-under-Lyme and Stoke-on-Trent Core Spatial Strategy (2009) and Infrastructure Delivery Plan (IDP).
(5)	Communities and Local Government (November 2010) The Community Infrastructure Levy: An Overview.
(6)	Communities and Local Government (March 2010) Community Infrastructure Levy Guidance: Charge Setting and charging schedule procedures.
(7)	The Community Infrastructure Levy (Amendment) Regulations 2011, No. 948
(8)	Explanatory Memorandum to the Community Infrastructure Levy Regulations 2010.
(9)	The Planning Act 2008.
Evidence and Witnesses	
(1)	Officers from Planning.
(2)	Chairman Planning Committee.
(3)	Any other person/group/organisation that the Committee thinks appropriate.
Method of Scrutiny	
(1)	Task and Finish Group.
(2)	Consideration of any other evidence that the Committee deems appropriate.
Timetable	
Start Date:	Meetings to be arranged once Task and Finish Group membership has been confirmed.
Dates of Meetings:	To be agreed.
Draft Report.	2 weeks from date of final Scrutiny Task and Finish meeting.
Final Report.	3 weeks from date of final Scrutiny Task and Finish meeting

<p>Constraints</p> <p>(1) Officer and member availability during September.</p> <p>(2) The sensitivity of discussing potential issues and disadvantages of joint working.</p> <p>(3) The potential for Stoke to commission viability work independently of Newcastle.</p>
<p>Members to Undertake the Scrutiny</p> <p>Chairman Economic Development and Enterprise Overview and Scrutiny Committee. Other Members to be selected by the Economic Development and Enterprise Overview and Scrutiny Committee.</p>
<p>Support</p> <p>Relevant Executive Directors Relevant Heads of Service Planning Policy Business Manager Democratic Services Team</p>
<p>Newcastle Borough Council Corporate Plan Priority area(s)</p> <ul style="list-style-type: none"> • Creating a cleaner, safer and sustainable Borough. • Creating a Borough of opportunity. • Creating a healthy and active community.
<p>Brief Approved by Overview and Scrutiny Co-ordinating Committee</p> <p>Signed: Date:</p>

Brief for Scrutiny:

<p>Topic to be Scrutinised:</p> <p>Fit for the future and the move to the new A&E.</p>
<p>Questions to be Addressed:</p> <ol style="list-style-type: none"> (1) Why the move and what is hoped to be achieved by it? (2) How is the move to be organised (how have the phases been agreed)? (3) Are the timescales already stated still viable e.g. the move of the A&E department in phase 2 – March 2012? (4) How is the move being funded, is it on budget? (5) Will there be staff redundancies at the new hospital due to the decrease in beds? (6) How will the success of the move be monitored? (7) How will consistency of health provision be maintained during the move? (8) What are the main risks involved? (9) What has been learnt from the move of the cancer and maternity services? (10) Have the new waiting time targets been introduced (April 2011)?
<p>Outcomes</p> <ol style="list-style-type: none"> (1) To have a more comprehensive understanding of the plans, intended outcomes, timescales and risks associated with the move. (2) To monitor the move and to know what information is available, what to request and when to request it. (3) To realise how care is being moved closer to home under the fit for the future strategy and how this will remedy the loss of beds at the new premise. (4) To monitor this and ensure smooth transition in services is being provided (5) To monitor the new waiting time targets following their implementation in April 2011. (6) To be assured that a good health service is being provided to residents in Staffordshire.
<p>Background Materials</p> <ol style="list-style-type: none"> (1) Staffordshire County Council Accountability Session on Thursday 3 March 2011 (minutes). (2) Fit For the Future Programme (www.uhns.nhs.uk/newhospital)
<p>Evidence and Witnesses</p> <ol style="list-style-type: none"> (1) Presentation from representative of UHNS at additional meeting of the Newcastle under Lyme Health Scrutiny Committee (26, 29 Sept or 3 October) (2) Updates from SCC Health Scrutiny Committee – Additional accountability meeting 10am 5 September in County Building, Stafford. (3) Visit to the new hospital – investigate when best to do this at additional meeting – when are the County Council visiting and could we go at the same time? (4) Public Accountability Session Newcastle under Lyme – date to be confirmed but end September/Beginning October likely (5) Customer feedback – engage with LINK re users of services at hospital and in communities? (6) Waiting times – are these being kept to?
<p>Method of Scrutiny</p> <ol style="list-style-type: none"> (1) Visit to the new hospital – investigate when best to do this at additional meeting

<p>following presentation – when are the County Council visiting and could we go at the same time</p> <p>(2) Regular updates from UHNS re progress</p> <p>(3) Liaison with SCC Health Scrutiny</p> <p>(4) Liaison with LINK (Health Watch) re users of service – are more services starting to be provided in the Community including outpatient appointments</p> <p>(5) Ongoing monitoring of waiting times implemented in April 2011</p> <p>(6) Ongoing monitoring of move until satisfied of successful transition – continued monitoring on a less regular basis.</p>
<p>Timetable</p> <p>(1) Already started.</p> <p>(2) Presentation from representative of UHNS – end of September at additional meeting.</p> <p>(3) Visit to new site – date to be confirmed.</p> <p>(4) Close monitoring of statistics including waiting times throughout transition until at least April 2012.</p>
<p>Constraints</p> <p>(1) Availability of information/statistics.</p> <p>(2) Ensure that work is undertaken with other groups such as LINK (Health Watch) and the County Council to avoid duplication.</p>
<p>Members to Undertake the Scrutiny</p> <p>Newcastle under Lyme Health Scrutiny Committee OR Sub Committee of this Group?</p>
<p>Support</p> <p>Julia Cleary – Elections and Licensing Manager Peter Whalan – Senior Member Services Officer</p>
<p>Newcastle Borough Council Corporate Plan Priority area (s)</p> <ul style="list-style-type: none"> • Creating a cleaner, safer and sustainable Borough. • Creating a Borough of opportunity. • Creating a healthy and active community. • Transforming our Council to achieve excellence.
<p>CfPS Objectives:</p> <ul style="list-style-type: none"> • Provides a critical friend challenge to executive policy makers and decision makers. • Enables the voice and concerns of the public to be heard. • Is carried out by independent governors who lead and own the scrutiny role. • Drives improvement in public services.
<p>Brief Approved by Overview and Scrutiny Co-ordinating Committee</p> <p>Signed: Date:</p>

FORWARD PLAN FOR THE PERIOD COVERING SEPTEMBER 2011 TO DECEMBER 2011

Submitted by: Elections and Licensing Manager

Portfolio: All

Ward(s) affected: Non-specific

Purpose of the Report

To identify any items listed in the Forward Plan of Key Decisions which may be referred to the relevant Overview and Scrutiny Committee for further consideration

Recommendations

(a) That the Committee receive the information and identify what examination, if any, of the proposed decisions is required.

(b) That the Committee identify a lead overview and scrutiny committee where there are incidences of dual responsibility or interest in respect of items listed in the Forward Plan.

Reasons

The inclusion of the relevant proposals listed in the Forward Plan of Key Decisions gives Overview and Scrutiny the opportunity to identify possible issues for committees to look at prior to submission to the Cabinet. This is not intended to replace other processes but is designed to give an opportunity for the committees to provide a view on any particular issue.

1. **List of Appendices**

Appendix A - Forward Plan of Key Decisions

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FORWARD PLAN –
1ST SEPTEMBER 2011 TO 31ST DECEMBER 2011

This Plan sets out the key decisions which the Executive expect to take over the next four months. The Plan is rolled forward every month and is published by the 15th of each month. It will next be published in mid September and will then contain all key decisions expected to be taken between 1st October 2011 and 30th January 2012. Key decisions are decisions which are likely:

- (a) to result in the Council incurring expenditure or making savings which are significant having regard to the budget for the service concerned, or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

Other Decisions

Although it is not a statutory requirement, this Forward Plan also contains details of other matters likely to be considered by the Council's Cabinet or Full Council which are not 'key decisions'.

Reports relevant to key decisions, and any listed background documents, may be viewed at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs, ST5 2AG six days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Head of Central Services,
Civic Offices,
Merrial Street,
Newcastle-under-Lyme,
Staffordshire,
ST5 2AG.

Telephone: 01782 742200

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained therein.

Unless otherwise stated, representations in respect of any proposed decision may be made in writing to the Head of Central Services at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG not later than two working days prior to the meeting at which the decision will be taken.

A decision notice for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's website and at the Civic Offices.

The law and the Council's constitution provides for urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

**FORWARD PLAN FOR PERIOD 1ST SEPTEMBER 2011
TO 31ST DECEMBER 2011
(as at 12.8.11)**

TITLE OF REPORT: FINANCE AND PERFORMANCE MANAGEMENT MONITORING REPORT		
Portfolio		√ as appropriate
	Customer Service and Transformation	√
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	These joint financial/performance reports provide information about key performance areas and finance revenue/capital budgets	
Spend required/saving generated (<i>if applicable</i>)	Not applicable	
Decision maker	Cabinet	
Earliest date of decision	Ongoing - quarterly	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	√
Wards affected	All	
Proposed consultation	Not applicable	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Tim Hine, Policy and Performance Manager Dave Roberts, Head of Finance	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: CORPORATE PLAN 2012-13		
Portfolio		√ as appropriate
	Customer Service and Transformation	√
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	Presents options to develop the Corporate Plan for 2012-13 on.	
Spend required/saving generated (<i>if applicable</i>)	Not applicable	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	√
Wards affected	All	
Proposed consultation	<ul style="list-style-type: none"> • e-Panel as appropriate • General user survey • Neighbouring authorities • Partners 	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Mark Bailey, Head of Business Improvement and Partnerships	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: BATESWOOD NATURE RESERVE – ANGLING AND HORSE RIDING REVIEW		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	Review of facilities in Bateswood Nature Reserve for horse riding and angling	
Spend required/saving generated (<i>if applicable</i>)		
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected		
Proposed consultation		
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Rebecca Allen, Landscape Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT: FUTURE DELIVERY OPTIONS FOR LEISURE SERVICES		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	To present an options appraisal for the future delivery of all or part of the Council's Leisure and Cultural Services and obtain approval to undertake a soft market test in relation to the favoured options.	
Spend required/saving generated (<i>if applicable</i>)	None at this stage	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	All	
Proposed consultation	An Officer/ Member Steering Group which includes trade union representatives has overseen the project and the options appraisal has been externally challenged by a legal company	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Robert Foster, Head of Leisure and Cultural Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: LOCALITY ACTION PARTNERSHIP REVIEW REPORT		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	✓
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	To seek approval for the recommendations proposed in the Newcastle Partnership LAP review report.	
Spend required/saving generated (<i>if applicable</i>)	No additional spend identified at present. Potential future savings where the community and voluntary sector take a more active role in the community/LAP areas.	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	✓
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Newcastle Partnership and LAPs	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Naomi Chesters Partnership Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT: GRANTS REVIEW		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	√
	Resources and Efficiency	√
	Culture and Active Communities	√
Brief description of report	To present preliminary recommendations from the review of grants that the Council provides for voluntary and community organisations.	
Spend required/saving generated (<i>if applicable</i>)	None at this stage	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Grants Assessment Panel; internal working group of officers/members; Voluntary Sector Forum; sample of previous grant applicants.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Robin Wiles, Community Regeneration Officer	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: NEWCASTLE DEVELOPMENT PROGRAMME PROPOSED ACTIONS TO ADDRESS SCRUTINY TASK AND FINISH GROUP RECOMMENDATIONS		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
Culture and Active Communities		
Brief description of report	Proposed actions to address the NDP Scrutiny Task and Finish Group recommendations	
Spend required/saving generated (<i>if applicable</i>)	None at this stage	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
Transformation and Resources		
Wards affected	All	
Proposed consultation	None at this stage	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Neale Clifton, Executive Director - Regeneration and Development	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: JUBILEE 2 FEES AND CHARGES AND ACTIVITY PROGRAMMES		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	To present the proposed scale of fees and charges and indicative activity programme for the new Jubilee 2 Centre	
Spend required/saving generated (<i>if applicable</i>)	To achieve the required level of income in the centre business plan (already) approved.	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Prices have been benchmarked with other local authorities.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Robert Foster, Head of Leisure and Cultural Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: EXECUTIVE HOUSING		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	<p>To report the outcome of an assessment of the Executive Housing Market in North Staffordshire including Newcastle-under-Lyme. The assessment was commissioned by RENEW and the NSRP and is intended to inform future planning and housing policies in the Borough and other local authority partners.</p> <p>The report will give consideration to:</p> <ul style="list-style-type: none"> • The definition of executive housing • The size of the Executive Housing market • Factors that will influence future demand • Next Steps 	
Spend required/saving generated (<i>if applicable</i>)	Not applicable	
Decision maker	Planning Committee followed by Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Not applicable	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Helen Beech, Planning Policy Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: STREETSCENE BUSINESS UNIT: FLEET REPLACEMENT		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	√
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	Request for authority to replace road sweeping vehicle and narrow track pick-up vehicle	
Spend required/saving generated (<i>if applicable</i>)	£145,000 (re-profiling of existing approved Capital Programme)	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	√
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation		
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda report Benefits Card	
Officer contact	Roger Tait, Head of Operations	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: ROUGH SLEEPER'S OUTREACH SERVICE		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	The provision of a Rough Sleeper's Outreach Service has been the main force behind keeping the numbers of rough sleepers on the streets of Newcastle at low levels. The report is to request for Cabinet to support the re-provision and re-commissioning of the Rough Sleeper's Outreach Service from April 2012 and to reserve future years third sector commissioning funding for a three year period for this service.	
Spend required/saving generated (<i>if applicable</i>)	Approx £14,765 per year	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	√
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Not applicable	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Joanne Basnett, Head of Housing Caroline Abel, Housing Strategy Officer	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not applicable	

OCTOBER

TITLE OF REPORT: A DRAFT ECONOMIC DEVELOPMENT STRATEGY FOR THE BOROUGH		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
Brief description of report	To present, for Cabinet's consideration, a draft economic development strategy for the borough, setting out planned interventions by the council and its partners, their rationale and their intended consequences. Wider consultation will then be sought following Cabinet consideration.	
Spend required/saving generated (<i>if applicable</i>)	Not applicable (though subsequent actions may have)	
Decision maker	Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Partner organisations and the wider business community	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Simon Smith, Regeneration and Economic Development Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT: PROCUREMENT OF SPECIALIST PROPERTY SUPPORT FOR THE MARKETING OF RYECROFT		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	To report back to Cabinet, following the acquisition of the Sainsbury' site in July, on the procurement of specialist property advisors on the marketing of the site with the objective of securing a development partner for the scheme	
Spend required/saving generated (<i>if applicable</i>)	£60-75,000, as agreed in previous Cabinet report, to be shared with Staffs County Council on a 25 : 75 % basis.	
Decision maker	Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Staffs County Council (as JV partners)	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Simon Smith, Regeneration and Economic Development Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT:

RENEW NORTH STAFFORDSHIRE FINAL REPORT

Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	Overview of Newcastle Renew Housing Market Renewal programme achievements 2003 – 2011 and Transition Funding	
Spend required/saving generated (<i>if applicable</i>)	None at this stage	
Decision maker	Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	Cross Heath, Knutton and Silverdale, Chesterton, Kidsgrove and Town	
Proposed consultation	None at this stage	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Neale Clifton, Executive Director - Regeneration and Development	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: GALLEYS BANK PILOT PROJECT UPDATE		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
Brief description of report	Galleys Bank pilot project update and future options for Members to consider following the near completion of the testing and refurbishment of an empty non-traditional home on the Galleys Bank former miners' estate	
Spend required/saving generated (<i>if applicable</i>)	N/a	
Decision maker	Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	Kidsgrove	
Proposed consultation	Affected residents have been part of the pilot study and are aware of the issues in the report. An information day will be arranged in the refurbished pilot house in March 2011	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	None	
Officer contact	Joanne Basnett, Head of Housing/ Alex Phillips, Housing Market Regeneration Officer	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	N/a	

TITLE OF REPORT: PRIMARY AUTHORITY SCHEME		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	√
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	<p>To advise Members of the Regulatory, Enforcement and Sanctions Act that has enabled the Local Better Regulation Office to develop the Primary Authority scheme.</p> <p>This scheme enables a local authority to provide contractual regulatory advice and support to local, regional or national business for Environmental Health enforcement functions.</p> <p>The report will seek a decision as to whether this Council should engage in the Primary Authority scheme and, if so, authority to seek potential business partner(s) to enter into Primary Authority agreements.</p>	
Spend required/saving generated (<i>if applicable</i>)	Partnership and regulatory work undertaken on a cost recovery basis through a contract	
Decision maker	Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	√
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	n/a	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Nesta Henshaw, Head of Environmental Health Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	n/a	

TITLE OF REPORT: MEDIUM TERM FINANCIAL STRATEGY 2012/13 TO 2016/17		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	√
	Culture and Active Communities	
Brief description of report	To provide the background on the financial strategy for the Council over the next five years in the light of the national and local financial situation and taking account of the Council's priorities.	
Spend required/saving generated (<i>if applicable</i>)	N/A	
Decision maker	Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	√
Wards affected	All	
Proposed consultation	N/A	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Dave Roberts, Head of Finance	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	N/A	

TITLE OF REPORT: PROVISION OF MEMBERS' ICT SERVICES		
Portfolio		√ as appropriate
	Customer Service and Transformation	√
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	√
Culture and Active Communities		
Brief description of report	The report will provide information and recommendations for the future provision of ICT services for Members of the Council	
Spend required/saving generated (<i>if applicable</i>)	Not applicable	
Decision maker	Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	
Transformation and Resources		√
Wards affected	Non specific	
Proposed consultation		
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Jeanette Hilton, Head of Customer & ICT Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not applicable	

TITLE OF REPORT: SITE ALLOCATIONS AND POLICIES DEVELOPMENT PLAN DOCUMENT (DPD) DRAFT CONSULTATION REPORT		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
Brief description of report	This DPD will specifically identify all development sites necessary to accommodate the growth planned for the borough as set out in the Core Spatial Strategy. This will include housing, gypsies and travellers, employment, retail and leisure and consider the extent of village envelopes. It will also seek to secure a 5 and 15 year housing supply. The report will seek approval to engage the public in identifying the key issues and scoping of site options and set out an indicative timetable for the delivery of this important DPD.	
Spend required/saving generated (<i>if applicable</i>)	The public consultation exercise will involve expenditure, however, the progression of the DPD is a very important priority in the Local Development Framework and essential to the future economic prosperity of the Borough.	
Decision maker	Strategic Planning Committee followed by Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	The objective is to plan an approach that reflects the community needs and is proportionate to the document being prepared. Consequently this stage involves informal public consultation to be conducted as part of the frontloading exercise required as part of the preparation of a DPD. This will be followed by a statutory six week public consultation on an Options document, currently scheduled for mid 2012.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Helen Beech, Planning Policy Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

DECEMBER

TITLE OF REPORT: STRATEGIC TENANCY POLICY		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
Brief description of report	To seek approval for the Strategic Tenancy Policy.	
Spend required/saving generated (<i>if applicable</i>)	None anticipated	
Decision maker	Cabinet	
Earliest date of decision	December 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
Transformation and Resources		
Wards affected	All	
Proposed consultation	Open consultation advertised on the Council's website.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Joanne Basnett, Head of Housing Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	N/A	

TITLE OF REPORT: HOUSING ALLOCATIONS POLICY		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	To seek approval to amendments to the current Housing Allocations Policy	
Spend required/saving generated (<i>if applicable</i>)	There will be a requirement to invest in the allocations process and ICT developments.	
Decision maker	Cabinet	
Earliest date of decision	December 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Open consultation advertised on the Council's website.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Joanne Basnett, Head of Housing Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	N/A	

TITLE OF REPORT: PROPOSALS FOR THE REFURBISHMENT AND RE-USE OF THE FORMER ST GILES & ST GEORGE'S SCHOOL BUILDING		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	x
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	To report back to Cabinet on proposals for the refurbishment and re-use of the former St Giles & St George's School building, including the proposed lead tenants of the building, timescales, designs and the financial offer	
Spend required/saving generated (<i>if applicable</i>)	Potentially significant savings on the sums which have previously been envisaged as needing to be spent on the building	
Decision maker	Cabinet	
Earliest date of decision	December 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	Town	
Proposed consultation	Not known at this stage	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Simon Smith, Regeneration and Economic Development Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

THE CABINET:	OVERVIEW & SCRUTINY:
<p>Councillor Stephen Sweeney - Leader</p> <p>Portfolio: Safer and Stronger Communities</p>	<p>Cleaner, Greener and Safer Communities:</p> <p>Chair: Councillor John Williams Vice: Councillor John Cooper</p>
<p>Councillor Robin Studd – Deputy Leader</p> <p>Portfolio: Regeneration and Planning</p>	<p>Economic Development and Enterprise:</p> <p>Chair: Councillor Mark Olszewski Vice: Councillor Ian Gilmore</p>
<p>Councillor Ashley Howells</p> <p>Portfolio: Resources and Efficiency</p>	<p>Active and Cohesive Communities:</p> <p>Chair: Councillor Mrs. Ann Heames Vice: Councillor Mrs. Gillian Williams</p>
<p>Councillor Miss Marion Reddish</p> <p>Portfolio: Environment and Recycling</p>	<p>Transformation and Resources:</p> <p>Chair: Councillor Mrs. Elizabeth Shenton Vice: Councillor Ann Beech</p>
<p>Councillor Nigel Jones</p> <p>Portfolio: Customer Service and Transformation</p>	
<p>Councillor James Bannister</p> <p>Portfolio: Culture and Active Communities</p>	